



Master Accounts

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Master Accounts Overview

Master Accounts is one of the most powerful yet under-used features in SedonaOffice. This session is designed to communicate concepts and provide a deeper knowledge of the features and functionality as they pertain to Master Accounts and Subaccounts. The concepts of this track will be demonstrated using two different scenarios to illustrate the available functionality. The topics that will be covered within this document are:

- Master Account Concepts
- Master and Subaccount Setup
- Bill To's
- Recurring Lines
- Cycle Invoice Presentation

Master Account Concepts

Master Accounts are a customer structure designed to accommodate customers with a large number of Site locations, typically ten or more. Complex or special billing situations that cannot be accommodated with the Regular customer structure may usually be accomplished using Master Account features.

Data Retrieval

This customer structure was specifically designed to handle the retrieval of large volumes of data quickly and efficiently. When a Regular Customer record is retrieved, the software is loading into memory, all the data linked to the Customer including its sites, systems, equipment, invoices, credits, payments etc. For Customers with a large number of sites and/or a huge volume of historical data transactions, loading a Regular Customer could take several seconds or minutes which may cause frustration to Users.

When a Master Account is retrieved, the software loads data related to the Master Account only and presents a listing of attached Subaccounts. A User selects one Subaccount at a time to retrieve the information and transactions pertinent to the Subaccount. Users may have multiple Subaccount records open at the same time.

Notes

Structure of a Master Account

The best way to describe Master Accounts and Subaccounts would be a parent-child relationship. The Master Account is the parent while the Subaccounts are the children related to the parent. A Master Account structure does not contain Site or System records; the Master Account is designed to group several Customers together under one account and simplifies the account management for these individual customers.

A Master Account contains three levels; the Master Account [Customer], Bill To, and Subaccounts. Each unique Subaccount linked to the Master Account typically has four levels to the structure; at least one Bill To, at least one Site and optionally but most likely at least one System.

Accounts Receivable may be maintained separately for the Master Account and for each Subaccount if needed. This all depends upon whether the Subaccount invoice is billing to the Master Account or to the Subaccount.

The Master Account

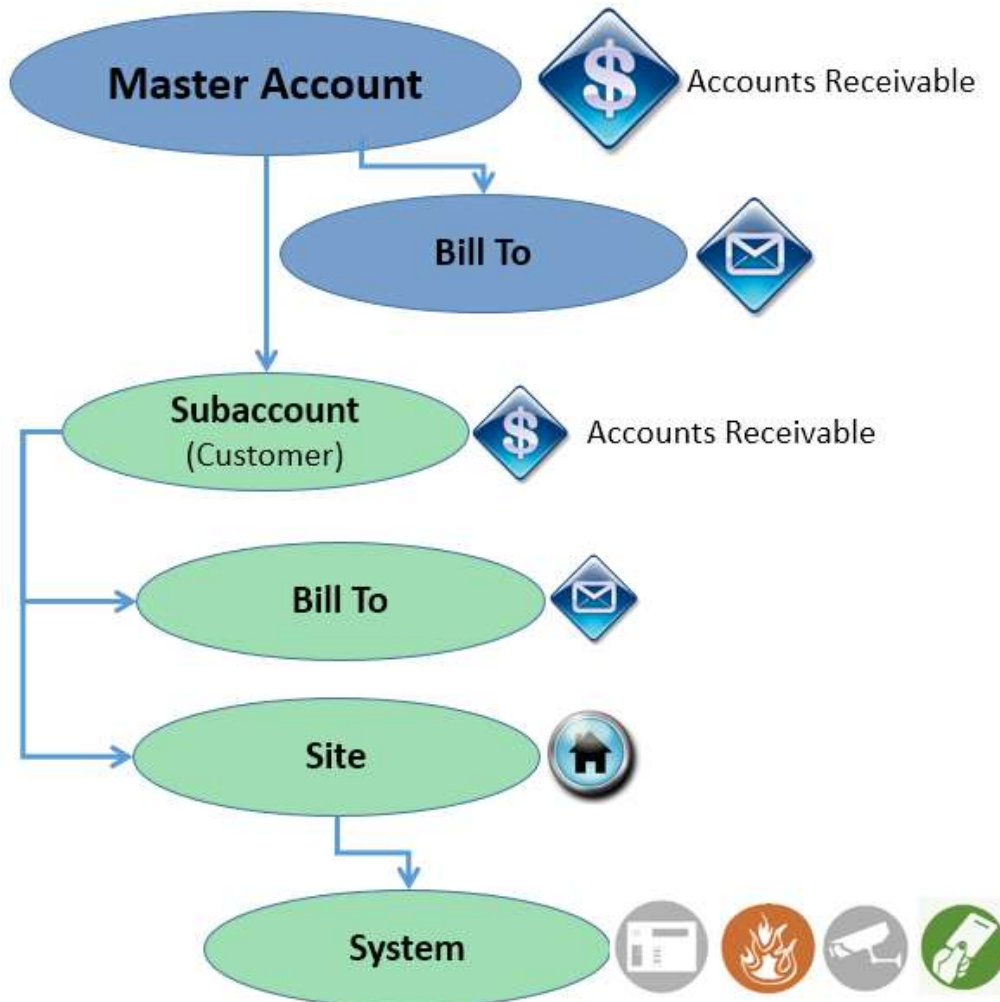
The Master Account is a business or individual with whom your company has established a business relationship under which your company will provide products and/or services. A Master Account may be responsible for paying the invoices generated for any type of services incurred with a Subaccount or the Subaccount itself may be responsible for all or some invoices generated by the Subaccount.

The Subaccount

Attached to each Master Account record are one or more Subaccount records. A Subaccount is a Regular Customer record attached to a Master Account. The Subaccount consists of its own Bill To's, Sites, Systems and RMR.

Notes

Below is a very simple graphical representation of the Master Account/Subaccount structure.



Setup for Master Accounts and Subaccounts

Successful invoicing with Master Accounts begins by understanding your customer's needs and translating that need into the Bill To setup at the Master Account and/or the Subaccount level. As previously mentioned, accounts receivable may be maintained at the Master Account and/or the Subaccount; this all depends on the setup of Bill To's and properly assigning to the Sites and Recurring Lines of the Subaccounts.

We will use two scenarios to demonstrate how to setup Bill To's to accommodate our customer's billing needs.

Scenario #1:

Our customer is the corporate office for a restaurant chain. The company owns several restaurants throughout a geographical area. Each restaurant is responsible for the accounts receivable for all recurring invoices yet the invoices are to be mailed to the corporate office. The one exception is the Subaccount for the corporate office; all invoices will bill to the Master Account for this one Subaccount.

For Job and Service invoices, the accounts receivable will again belong to the individual restaurants yet be mailed directly to the restaurant.

Setup

Two Bill To's will be setup for each restaurant Subaccount.

- The first Bill To will be the address of the Subaccount
- The second Bill To will be the address of the corporate office.
- We will flag the corporate office Bill To as the primary for RMR invoices
- We will flag the Subaccount Bill To as the primary for Job, Service and Miscellaneous Invoices
- When creating the Recurring Lines, the Bill To will automatically default to the corporate office Bill To.
- The Corporate Office Subaccount will be flagged to Bill To the Master Account as the default.

Restaurant Subaccount Bill To Setup. Once setup, when creating new Recurring Lines, the Bill To will default to the corporate Bill To record, and all other invoice types will default to the Subaccount's Bill To address.

The screenshot shows a software interface for setting up a subaccount. The main window displays a tree view on the left with 'Bill To' expanded to show 'Action Sports Bar #100' and 'Midwest Hospitality, Inc.'. The right side shows account details: Balance Due: \$100.48, Last Statement Date: Never, Total Active RMR: \$97.00, Total Active RAR: \$1,164.00, Customer Type: Restaurant, Customer Since: 12/20/2016, # of Disp Last 1 Days: 0. Below this is a table with columns: Name, Address, Phone, Email, Primary, Inactive.

Name	Address	Phone	Email	Primary	Inactive
Action Sports Bar #100	241 N Main		actionsports...	Y	N
Midwest Hospitality, Inc.	PO Box 332211		payables@M...	N	N

Two 'Customer Billing 77000-1' windows are shown below. The left window is for 'Action Sports Bar #100' and the right for 'Midwest Hospitality, Inc.'. Both windows have 'Primary RMR' checked. The left window also has 'Primary Service', 'Primary Job', and 'Primary Other' checked. The right window has 'Primary RMR' checked. Both windows have 'Email Invoices' checked. Arrows point from the 'Bill To' entries in the main window to the corresponding 'Customer Billing' windows.

Notes

Restaurant Subaccount Recurring Line Bill To Setup.

Recurring Edit 77000-1

Site and System

Action Sports Bar #100
 241 N Main
 Plymouth, MI 48170

System 77000-1
 Intrusion

Midwest Hospitality, Inc.
 PO Box 332211
 Plymouth, MI 48170

Receivable to Master

Recurring Setup | Royalties / Commissions | Escalations

Recurring Information

Recurring Item: MON
 Description: Monitoring Services
 Sub Item Of:
 Bill Cycle: Monthly

RMR Amount: \$58.00
 Cycle Amount: \$58.00
 Next Cycle: January 2017
 Recurring Start: 12/1/2016
 Recurring End:
 Invoice Group #: 7

Bill To

Name	Address 1	City	State	Zip Code	Is Primary
Action Sports Bar #100	241 N Main	Plymouth	MI	48170	Y
Midwest Hospitality, Inc.	PO Box 332211	Plymouth	MI	48170	N

Save Close

Notes

Corporate Office Subaccount – Default all Invoicing to Bill to the Master Account (for this Subaccount only).

The screenshot shows the 'Customer Setup 77000-0' window. The 'Master Account Information' section includes a dropdown for 'Master Acct' set to '77000' with the name 'Midwest Hospitality, Inc.' below it. A blue arrow points to a checked checkbox labeled 'All Sub Account Invoices Billed to Primary Master'. The 'Invoice Printing' section has several checked options: 'Print Cycle Invoices', 'Print Statements', 'Print Site Info on Invoices', and 'Charge Late Fees'. Other fields include 'Customer #', 'Customer Name', 'Terms', 'Customer Status', 'Customer Type', 'Old Customer ID', 'Tax Exempt #', 'EIN', 'OK to Increase', 'Salesperson', 'Blanket P.O.', 'P.O. Expire Date', 'Customer Since', 'Chain Account', 'Customer Group', 'Customer Group 2', 'Branch', 'No Collections', and 'Part Pricing Level'. Buttons for 'Save' and 'Close' are at the bottom right.

Notes

Corporate Office Subaccount – Site default – Bill To Master

77000-0 (1) Midwest Hospitality, Inc. (Corporate Office)

Customer # 77000-0
Name Midwest Hospitality, Inc. (Corporate Office)
Midwest Hospitality, Inc.
PO Box 332211
Plymouth, MI 48170

Site | Custom Fields | Systems | Jobs | Contacts | Invoices | Service Tickets | Items

Site Name and Address Site Information

Residential

Site Number 1
Site Name Midwest Hospitality, Inc.
Add'l Name
Address... 141 N Mill St
Plymouth, MI 48170
Phone 1
Phone 2
Fax

Copy Site Address to Billing

Comments

Inactive

MI 6% 6.0%
Tax Exempt #

Save Apply Close

Bill To

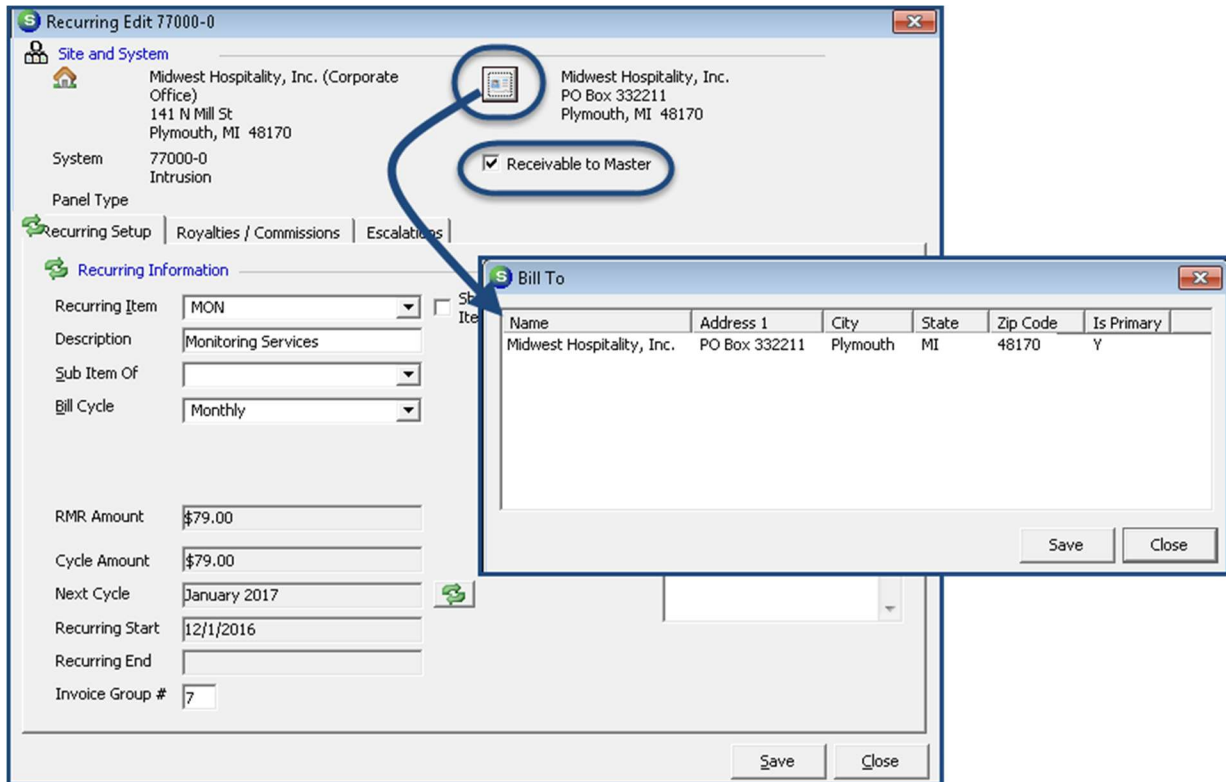
Name	Address 1	City	State	Zip Code	Is Primary	Master/Sub
Midwest Hospitality, Inc.	141 N Mill St	Plymouth	MI	48170	Y	Sub
Midwest Hospitality, Inc.	PO Box 332211	Plymouth	MI	48170	Y	Master

Save Close

Notes

Corporate Office Subaccount - Recurring Bill To Master.

When the recurring line is flagged as “Receivable to Master”, when clicking on the Bill To button, a list of only the Master Account Bill To’s are displayed. In this case, there is only one Bill To setup for the Master Account.



Notes

After generating the cycle invoices for December 2016, amounts are posted to the accounts receivable of each Subaccount and for the corporate office Subaccount, the accounts receivable has posted to the Master Account.

77000-1 Action Sports Bar #100 (Sub Account of 77000)

Customer Information:
 Action Sports Bar #100
 241 N Main
 Plymouth, MI 48170
 actionsportsbar100@MHI.com

Summary:
 Balance Due: \$100.48
 Last Statement Date: Never
 Total Active RMR: \$97.00
 Total Active RAR: \$1,164.00
 Customer Type: Restaurant
 Customer Since: 12/20/2016
 # of Disp Last 1 Days: 0

Bill Contacts							
Title	Contact	Phone	Ext	E-Mail			
Open Invoices \$100.48							
Invoice #	Site Name	Description	Date	Amount	Net Due	Late Fee	
393448	Action Sports Bar #100	Recurring	12/1/2016	\$100.48	\$100.48	\$0.00	
Open Credits \$0.00							
Credit #	Site Name	Credit Type	Date	Amount	Balance		
Open Tickets							
Ticket #	Problem Code	Date	City, State	Status			
Open Jobs							
Job #	Type	Status	Units	Install	RMR		

77000 Midwest Hospitality, Inc. (Master Account)

Customer Information:
 Midwest Hospitality, Inc.
 PO Box 332211
 Plymouth, MI 48170
 payables@MHI.com

Summary:
 Balance Due: \$151.74
 Last Statement Date: Never
 Total Active RMR: \$151.74
 Total Active RAR: \$151.74
 Customer Type: Commercial
 Salesperson: George Johnson
 # of Disp Last 1 Days: 0

Bill Contacts							
Title	Contact	Phone	Ext	E-Mail			
Open Invoices \$151.74							
Invoice #	Site Name	Description	Date	Amount	Net Due	Late Fee	
393447	Sub Account(s)	Recurring	12/1/2016	\$151.74	\$151.74	\$0.00	
Open Credits \$0.00							
Credit #	Site Name	Credit Type	Date	Amount	Balance		

Notes

Completed Master Account/Subaccount setup for Scenario #1

77000 Midwest Hospitality, Inc. (Master Account)

Midwest Hospitality, Inc. (Master Account)

Customer Information: Midwest Hospitality, Inc.
PO Box 332211
Plymouth, MI 48170

Balance Due: \$151.74
Last Statement Date: Never
Master RMR: \$147.00
Master RAR: \$1,764.00
Customer Type: Commercial
Salesperson: George Johnson
of Disp Last 1 Days: 0

Customer #	Site Name	Branch	Address	City	Master RMR	Sub RMR	Master RAR	Sub RAR
77000-0	Midwest Hospitality, I...	MI	141 N Mill St	Plymouth, MI	147.00	0.00	1764.00	0.00
77000-1	Action Sports Bar #100	MI	241 N Main	Plymouth, MI	0.00	97.00	0.00	1164.00
77000-2	Action Sports Bar #101	MI	12522 Ford Rd	Westland, MI	0.00	97.00	0.00	1164.00
77000-3	Action Sports Bar #102	MI	25110 Ford Rd	Canton, MI	0.00	97.00	0.00	1164.00
77000-4	Action Sports Bar #103	MI	25450 Grand River	Novi, MI	0.00	97.00	0.00	1164.00
77000-5	Action Sports Bar #104	MI	113 W Main	Northville, MI	0.00	97.00	0.00	1164.00
77000-6	Action Sports Bar #105	MI	2660 Auburn Rd	Auburn Hills...	0.00	97.00	0.00	1164.00
77000-7	Action Sports Bar #106	MI	1140 S University Ave	Ann Arbor, MI	0.00	97.00	0.00	1164.00
Total					\$147.00	\$679.00	\$1,764.00	\$8,148.00

Notes

Scenario #2:

Our customer is a property management company. This customer manages tenants in several office buildings and shopping centers. The property management company is responsible for paying for all services rendered for both recurring and non-recurring; all the accounts receivable will be held under the property management company. The customer wants separate cycle invoices for each managed property.

Setup

- The property management company will be setup as the Master Account.
- Each managed property will be setup as a Subaccount.
- On the Master Account a Bill To will be setup for each managed property (Subaccount).
- Each tenant will be setup as a Site under the appropriate Subaccount.
- Each Site's default Bill To will be set to the appropriate Master Account Bill To.
- All recurring lines will be flagged to Bill To the appropriate Master Account Bill To record and marked as "Receivable to Master".

Master and Subaccount Setup

77020 Castle Property Management, Inc.

Castle Property Management, Inc.
 (Master Account)
 2831 E Grand Bl
 Detroit, MI 48211

Balance Due: \$0.00
 Master RMR : \$2,794.00
 Master RAR : \$33,528.00
 Customer Type: Commercial
 Chain Account:
 # of Disp Last 1 Days 0

Customer #	Site Name	Branch	Address	City	Master RMR	Sub RMR	Master RAR	Sub RAR
801-873AnnArbor	Plymouth Jewelers	MI	805 W Ann Arbor Trail	Plymouth, MI	254.00	0.00	3048.00	0.00
801-873AnnArbor	Belle-Moi	MI	853 W Ann Arbor Trail	Plymouth, MI	254.00	0.00	3048.00	0.00
801-873AnnArbor	Edible Arrangements	MI	873 W Ann Arbor Trail	Plymouth, MI	254.00	0.00	3048.00	0.00
801-873AnnArbor	Starbucks #2501	MI			254.00	0.00	3048.00	0.00
801-873AnnArbor	Panera Bread #1874	MI			254.00	0.00	3048.00	0.00
CentreVillage	Kroger				254.00	0.00	3048.00	0.00
CentreVillage	Re-run Children's St...				254.00	0.00	3048.00	0.00
CentreVillage	Canton Nail Spa	MI	1725 Canton Center Rd	Canton, MI	254.00	0.00	3048.00	0.00
CentreVillage	George's Coney Isl...	MI	1735 Canton Center Rd	Canton, MI	254.00	0.00	3048.00	0.00
CentreVillage	Tony's Pizza	MI	1663 Canton Center Rd	Canton, MI	254.00	0.00	3048.00	0.00
CentreVillage	AAA-Canton	MI	2017 Canton Center Rd	Canton, MI	254.00	0.00	3048.00	0.00
	Total				\$2,794.00	\$0.00	\$33,528.00	\$0.00

Subaccounts (Property Managed)

Sites for Subaccounts (tenants)

Notes

Subaccount Setup (managed property)

CentreVillage Centre Village of Canton Shopping Center (Sub Account of 77020)

Customer Information: Kroger
1905 Canton Center Rd
Canton, MI 48187

Balance Due: \$0.00
Total Active RMR: \$1,524.00
Total Active RAR: \$18,288.00
Customer Type: Commercial
Customer Since: 12/20/2016
of Disp Last 1 Days: 0

Name	Site #	Address	Branch	Phone	Inactive
Kroger	1	1905 Canton Center Rd Canton MI	MI		N
Re-run Children's Store	2	1759 Canton Center Rd Canton MI	MI		N
Canton Nail Spa	3	1729 Canton Center Rd Canton MI	MI		N
George's Coney Island	4	1735 Canton Center Rd Canton MI	MI		N
Tony's Pizza	5	1663 Canton Center Rd Canton MI	MI		N
AAA-Canton	6	2017 Canton Center Rd Canton MI	MI		N

801-873AnnArbor 801-873 W Ann Arbor Trail (Sub Account of 77020)

Customer Information: Plymouth Jewelers
805 W Ann Arbor Trail
Plymouth, MI 48170

Balance Due: \$0.00
Total Active RMR: \$1,270.00
Total Active RAR: \$15,240.00
Customer Type: Commercial
Customer Since: 12/20/2016
of Disp Last 1 Days: 0

Name	Site #	Address	Branch	Phone	Inactive
Edible Arrangements	1	873 W Ann Arbor Trail Plymouth MI	MI		N
Belle-Moi	2	853 W Ann Arbor Trail Plymouth MI	MI		N
Plymouth Jewelers	3	805 W Ann Arbor Trail Plymouth MI	MI		N
Starbucks #2501	4	803 W Ann Arbor Trail Plymouth MI	MI		N
Panera Bread #1874	5	801 W Ann Arbor Trail Plymouth MI	MI		N

Site Setup for one Tenant. Select the appropriate default Master Account Bill To for the Site.

Customer # 801-873AnnArbor
 Name 801-873 W Ann Arbor Trail
 Address 801-873 W Ann Arbor Rd, 2831 E Grand BL, Detroit, MI 48211

Site | Custom Fields | Systems | Jobs | Contacts | Invoices | Service Tickets | Items

Site Name and Address

Bill To

Name	Address 1	City	State	Zip Code	Is Primary	Master/Sub
801-873	801-873 W Ann Arbor ...	Plymouth	MI	48170	Y	Sub
Castle Property Management, ...	2831 E Grand BL	Detroit	MI	48211	Y	Master
801-873 W Ann Arbor Rd	2831 E Grand BL	Detroit	MI	48211	N	Master
Centre Village Canton	2831 E Grand BL	Detroit	MI	48211	N	Master

Address...
 Phone 1
 Phone 2
 Fax
 Copy Site Address to Billing
 Cycle Tax Group MI
 MI 6% 6.0%
 Tax Exempt #
 Inactive

Save Close

Notes

Each of the Sites has been setup with two Systems; Fire and Intrusion. Recurring Lines have been created at the System level, and the "Receivable To Master" flag is selected for each.

801-873AnnArbor 801-873 W Ann Arbor Trail (Sub Account of 77020)

Belle-Moi
853 W Ann Arbor Trail
Plymouth, MI 48170

Balance Due: \$0.00
Total Active RAR: \$1,270.00
Customer Type: Commercial
Customer Since: 12/20/2016
of Disp Last 1 Days: 0

Item Code	System	Cycle	RMR	Cycle Amt	Next Cycle	Cycle Start	Cycle End
Fire Monitoring	Fire	M	\$75.00	\$75.00	12/1/2016	12/1/2016	
INSP Fire System	Fire	M	\$65.00	\$65.00	12/1/2016	12/1/2016	
Intrusion Monitoring	Intrusion	M	\$55.00	\$55.00	12/1/2016	12/1/2016	
Maint	Intrusion	M	\$59.00	\$59.00	12/1/2016	12/1/2016	
Total			\$254.00				

Recurring Edit 801-873AnnArbor

Site and System
Belle-Moi
853 W Ann Arbor Trail
Plymouth, MI 48170

System 77020-1-853F
Fire

Panel Type

Recurring Set

Recurr

Bill To

Name	Address 1	City	State	Zip Code	Is Primary
Castle Property Manag...	2831 E Grand Bl	Detroit	MI	48211	Y
801-873 W Ann Arbor Rd	2831 E Grand BL	Detroit	MI	48211	N
Centre Village Canton	2831 E Grand BL	Detroit	MI	48211	N

When selecting "Receivable to Master", only the Bill To addresses for the Master Account are listed.

801-873 W Ann Arbor Rd
2831 E Grand BL
Detroit, MI 48211

Bill To for the Recurring Line

Receivable to Master

Cycle Amount \$75.00
Next Cycle December 2016
Recurring Start 12/1/2016
Recurring End
Invoice Group # 0

Notes

Scenario #3:

Our customer is the owner of an office building containing several office suites. The building owner is responsible for paying for all services rendered related to the fire and intrusion systems; all the accounts receivable will be held under the building owner. The customer wants one cycle invoice for all services for all suites in the building.

Each tenant in the office building is responsible for any other systems installed and monitored, and is responsible for the accounts receivable for both recurring and non-recurring services. Some of the tenants have installed camera and/or access control systems.

Setup

- The building owner will be setup as the Master Account.
- Each tenant will be setup as a Subaccount.
- Recurring lines related to the fire and intrusion systems will be flagged as “Receivable to Master”.
- Recurring lines not related to the fire or intrusion systems will bill directly to the Subaccount.

Master and Subaccount Setup

77030 Preston Holdings LLC (Master Account)

Preston Holdings LLC
PO Box 215
Northville, MI 48167

Balance Due: \$0.00
Master RMR: \$651.00
Sub RMR: \$7,812.00
Type: Commercial
Last 1 Days: 0

Each Subaccount is a suite within the office building.

Customer #	Site Name	Branch	Address	City	Master RMR	Sub RMR	Master RAR	Sub RAR
77030-0	Preston Holdings LLC	MI	215 W Cady St	Northville, MI	93.00	0.00	1116.00	0.00
77030-1	Accurate Accounting	MI	215 W Cady St	Northville, MI	93.00	0.00	1116.00	0.00
77030-2	Starline Office Systems	MI	215 W Cady St	Northville, MI	93.00	55.00	1116.00	660.00
77030-3	Northville Real Estate	MI	215 W Cady St	Northville, MI	93.00	129.00	1116.00	1548.00
77030-4	Horizon Learning Center	MI	215 W Cady St	Northville, MI	93.00	208.00	1116.00	2496.00
77030-5	JHI, Inc.	MI	215 W Cady St	Northville, MI	93.00	0.00	1116.00	0.00
77030-7	AAA Staffing	MI	215 W Cady St	Northville, MI	93.00	121.50	1116.00	1458.00
77030-8	ASG Billing Services	MI	215 W Cady St	Northville, MI	93.00	0.00	1116.00	0.00
Total					\$744.00	\$513.50	\$8,928.00	\$6,162.00

All Master Account RMR invoices to one Bill To.

Notes

Subaccount and Recurring Line Setup (suite in office building).

Recurring services for the Intrusion/Fire system are billed to the Master Account.

Recurring services for the CCTV system are billed directly to the Subaccount (tenant).

The screenshot displays three windows from a software application. The top window, titled '77030-7 AAA Staffing (Sub Account of 77030)', shows account information and a table of recurring items. The middle and right windows, titled 'Recurring Edit 77030-7', show the configuration for two specific recurring items. Blue arrows indicate the flow of information from the table in the top window to the configuration windows below.

Item Code	System	Cycle	RMR	Cycle Amt	Next Cycle	Cycle Start	Cycle End
Maint	Intrusion/Fire	M	\$55.00	\$55.00	12/1/2016	12/1/2016	
MON	Intrusion/Fire	M	\$38.00	\$38.00	12/1/2016	12/1/2016	
Maint	CCTV	M	\$59.00	\$59.00	12/1/2016	12/1/2016	
MON	CCTV	M	\$62.50	\$62.50	12/1/2016	12/1/2016	

Recurring Edit 77030-7 (Left): System: 2252-204 Intrusion/Fire. Receivable to Master. Description: Monitoring Services. RMR Amount: \$38.00. Cycle Amount: \$38.00. Next Cycle: December 2016. Recurring Start: 12/1/2016.

Recurring Edit 77030-7 (Right): System: CCTV215-204 CCTV. Receivable to Master. Description: Maintenance Agreement. RMR Amount: \$59.00. Cycle Amount: \$59.00. Next Cycle: December 2016. Recurring Start: 12/1/2016.

Notes

Cycle Invoice Presentation

The presentation of Master Account and Subaccount cycle invoices depends upon how the account is setup and the invoice form selected for printing.

For recurring services that bill to the Master Account, companies have various invoice printing forms designed for Master Accounts from which to select.

For recurring services that are billed to Subaccounts, there are many more choices for the invoice printing form.

If your company has never used Master Accounts before, it is a good idea to practice first in your Sandbox company and preview the various printing forms that are available prior to implementing Master Accounts in your live company.

On the following pages, we will view cycle invoices that were created for each of the three Master Account scenarios we have discussed. Although there are many invoice forms from which to choose, we will demonstrate two of the most popular forms; Bridgestone Standard and the Standard Invoice.



Cycle Invoices for Scenario #1

In this scenario, recurring services for the corporate office are billing directly to the Master Account; this invoice is produced when generating the Master Accounts cycle billing.

The recurring services for the Subaccounts bill separately for each subaccount, and all use the same corporate billing address. These invoices are produced when generating the regular cycle billing (non-masters).

Master Account Cycle Invoice – Bridgestone Standard form

Sedona Security		Invoice	
345 West 75th Street Plymouth, MI 48170 (734) 414-0760		Customer	Midwest Hospitality, Inc.
		Customer Number	77000
		Invoice Number	393447
		Invoice Date	12/1/2016
		P O Number	
		PAYMENTS APPLIED THRU	12/21/2016
		Job /Service Ticket #	
CURRENT CHARGES			
Quantity	Description	Rate	Amount
<i>Midwest Hospitality, Inc. (Corporate Office), 141 N Mill St, Plymouth, MI</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	79.00	79.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	68.00	68.00
		Subtotal:	\$147.00
Tax			4.74
Payments/Credits Applied			0.00
		Invoice Balance Due:	\$151.74
IMPORTANT MESSAGES			
			Page 1
Please detach and return this portion with your payment to ensure proper credit.			
Sedona Security		REMITTANCE INFORMATION	
345 West 75th Street Plymouth, MI 48170 (734) 414-0760		Customer Number	77000
		Invoice Number	393447
		Invoice Date	12/1/2016
		Due Date	12/1/2016
		Invoice Balance Due	\$151.74
		TOTAL DUE	\$151.74
		Amount Enclosed:	
Midwest Hospitality, Inc. PO Box 332211 Plymouth, MI 48170		REMIT TO:	Sedona Security 345 West 75th Street Plymouth, MI 48170



Master Account Cycle Invoice – Standard Invoice form

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393447	Date 12/1/2016
Customer Number 77000	Due Date 12/1/2016

To: 
Midwest Hospitality, Inc.
PO Box 332211
Plymouth, MI 48170

Remit To: **Sedona Security**
345 West 75th Street
Plymouth, MI 48170

Amount Enclosed: _____

Net Due: \$151.74

Detach And Return Top Portion With Your Payment

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Midwest Hospitality, Inc.	77000		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Midwest Hospitality, Inc. (Corporate Office), 141 N Mill St, Plymouth, MI -</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	79.00	79.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	68.00	68.00
	Subtotal:		\$147.00
	Tax		4.74
	Payments/Credits Applied		0.00
	Invoice Balance Due:		\$151.74

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393447	Contracted Services	\$151.74	\$151.74

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Subaccount Cycle Invoice – Bridgestone Standard form

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

Invoice

Customer Midwest Hospitality, Inc.
Customer Number 77000-1
Invoice Number 393448
Invoice Date 12/1/2016
P O Number
PAYMENTS APPLIED THRU 12/21/2016
Job /Service Ticket#

CURRENT CHARGES

Quantity	Description	Rate	Amount
<i>Action Sports Bar#100, 241 N Main, Plymouth, MI-</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	58.00	58.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	39.00	39.00
Subtotal:			\$97.00
	Tax		3.48
	Payments/Credits Applied		0.00
Invoice Balance Due:			\$100.48

IMPORTANT MESSAGES

Page 1

Please detach and return this portion with your payment to ensure proper credit.



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

REMITTANCE INFORMATION

Customer Number 77000-1
Invoice Number 393448
Invoice Date 12/1/2016
Due Date **12/1/2016**
Invoice Balance Due \$100.48

TOTAL DUE **\$100.48**

Amount Enclosed: _____

Midwest Hospitality, Inc.
PO Box 332211
Plymouth, MI 48170

REMIT TO:

Sedona Security
345 West 75th Street
Plymouth, MI 48170



Subaccount Cycle Invoice –Standard Invoice form

Sedona Security

345 West 75th Street
 Plymouth, MI 48170
 (734) 414-0760

<i>Invoice</i>	
Invoice Number 393448	Date 12/1/2016
Customer Number 77000-1	Due Date 12/1/2016

To: 
Midwest Hospitality, Inc.
 PO Box 332211
 Plymouth, MI 48170

Remit To: **Sedona Security**
 345 West 75th Street
 Plymouth, MI 48170

Amount Enclosed: _____ **Net Due: \$100.48** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Midwest Hospitality, Inc.	77000-1		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Action Sports Bar #100, 241 N Main, Plymouth, MI-</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	58.00	58.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	39.00	39.00
Subtotal:			\$97.00
Tax			3.48
Payments/Credits Applied			0.00
Invoice Balance Due:			\$100.48

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393448	Contracted Services	\$100.48	\$100.48

Sedona Security

345 West 75th Street
 Plymouth, MI 48170
 (734) 414-0760



Cycle Invoices for Scenario #2

In this scenario, recurring services for the corporate office are billing directly to the Master Account; one cycle invoice for each Subaccount. These invoices are produced when generating the Master Accounts cycle billing. Below is one of the two cycle invoices produced.

Master Account Cycle Invoice – Bridgestone Standard form (this is a 2-page invoice)

Sedona Security		Invoice	
345 West 75th Street Plymouth, MI 48170 (734) 414-0760		Customer	801-873W Ann Arbor Rd
		Customer Number	77020
		Invoice Number	393466
		Invoice Date	12/1/2016
		P O Number	
		PAYMENTS APPLIED THRU	12/21/2016
		Job / Service Ticket #	
CURRENT CHARGES			
Quantity	Description	Rate	Amount
<i>Belle-Moj, 853 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
<i>Edible Arrangements, 873 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
<i>Panera Bread # 1874, 801 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
Page 1			
Please detach and return this portion with your payment to ensure proper credit.			
Sedona Security		REMITTANCE INFORMATION	
345 West 75th Street Plymouth, MI 48170 (734) 414-0760		Customer Number	77020
		Invoice Number	393466
		Invoice Date	12/1/2016
		Due Date	12/1/2016
		Invoice Balance Due	\$1,309.00
		TOTAL DUE	\$1,309.00
		Amount Enclosed:	
801-873W Ann Arbor Rd Castle Property Management, Inc. 2831 E Grand BL Detroit, MI 48211		REMIT TO: Sedona Security 345 West 75th Street Plymouth, MI 48170	

Sedona Security

345 West 75th Street
 Plymouth, MI 48170
 (734) 414-0760

Invoice

Customer 801-873W Ann Arbor Rd
 Customer Number 77020
 Invoice Number 393466
 Invoice Date 12/1/2016
 P O Number
 PAYMENTS APPLIED THRU 12/21/2016
 Job /Service Ticket#

CURRENT CHARGES

Quantity	Description	Rate	Amount
<i>Plymouth Jewelers, 805 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
<i>Starbucks#2501, 803 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
Subtotal:			\$1,270.00
Tax			39.00
Payments/Credits Applied			0.00
Invoice Balance Due:			\$1,309.00

IMPORTANT MESSAGES



Master Account Cycle Invoice –Standard Invoice form (this is a 3-page invoice)

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

Invoice

Invoice Number 393466	Date 12/1/2016
Customer Number 77020	Due Date 12/1/2016


 To: **801-873 W Ann Arbor Rd**
Castle Property Management, Inc.
2831 E Grand BL
Detroit, MI 48211

Remit To: **Sedona Security**
345 West 75th Street
Plymouth, MI 48170

Amount Enclosed: _____ **Net Due: \$1,309.00** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
801-873 W Ann Arbor Rd	77020		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Belle-Moi, 853 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
<i>Edible Arrangements, 873 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393466	Contracted Services	\$1,309.00	\$1,309.00

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393466	Date 12/1/2016
Customer Number 77020	Due Date 12/1/2016

To: 
801-873 W Ann Arbor Rd
Castle Property Management, Inc.
2831 E Grand BL
Detroit, MI 48211

Remit To: **Sedona Security**
345 West 75th Street
Plymouth, MI 48170

Amount Enclosed: _____ **Net Due: \$1,309.00** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
801-873 W Ann Arbor Rd	77020		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Panera Bread #1874, 801 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
<i>Plymouth Jewelers, 805 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393466	Contracted Services	\$1,309.00	\$1,309.00

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393466	Date 12/1/2016
Customer Number 77020	Due Date 12/1/2016

To:  **801-873 W Ann Arbor Rd
Castle Property Management, Inc.
2831 E Grand BL
Detroit, MI 48211**

Remit To: **Sedona Security
345 West 75th Street
Plymouth, MI 48170**

Amount Enclosed: _____ **Net Due: \$1,309.00** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
801-873 W Ann Arbor Rd	77020		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Starbucks #2501, 803 W Ann Arbor Trail, Plymouth, MI-</i>			
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
1.00	Intrusion Monitoring 12/1/2016 - 12/31/2016	55.00	55.00
1.00	Fire Monitoring 12/1/2016 - 12/31/2016	75.00	75.00
1.00	Inspection-Fire System 12/1/2016 - 12/31/2016	65.00	65.00
	Subtotal:		\$1,270.00
	Tax		39.00
	Payments/Credits Applied		0.00
	Invoice Balance Due:		\$1,309.00

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393466	Contracted Services	\$1,309.00	\$1,309.00

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Cycle Invoices for Scenario #3

In this scenario, recurring services related to the intrusion/fire system are billing directly to the Master Account; this invoice is produced when generating the Master Accounts cycle billing.

The recurring services for the Subaccounts bill separately for each subaccount, and bill to the address of each tenant. These invoices are produced when generating the regular cycle billing (non-masters).

Master Account Cycle Invoice – Bridgestone Standard form (this is a 2-page invoice)

Sedona Security		Invoice	
345 West 75th Street Plymouth, MI 48170 (734) 414-0760		Customer	Preston Holdings LLC
		Customer Number	77030
		Invoice Number	393468
		Invoice Date	12/1/2016
		P O Number	
		PAYMENTS APPLIED THRU	12/21/2016
		Job /Service Ticket #	
CURRENT CHARGES			
Quantity	Description	Rate	Amount
<i>Preston Holdings LLC, 215 W Cady St, Northville, MI- Suite 100</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	55.00	55.00
<i>Accurate Accounting, 215 W Cady St, Northville, MI- Suite 101</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	55.00	55.00
<i>Starline Office Systems, 215 W Cady St, Northville, MI- Suite 104</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	55.00	55.00
<i>Northville Real Estate, 215 W Cady St, Northville, MI- Suite 105</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	55.00	55.00
<i>Horizon Learning Center, 215 W Cady St, Northville, MI- Suite 200</i>			
1.00	Monitoring Services 12/1/2016 -12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 -12/31/2016	55.00	55.00
<i>JHI, Inc., 215 W Cady St, Northville, MI- Suite 201</i>			
Page 1			
Please detach and return this portion with your payment to ensure proper credit.			
Sedona Security		REMITTANCE INFORMATION	
345 West 75th Street Plymouth, MI 48170 (734) 414-0760		Customer Number	77030
		Invoice Number	393468
		Invoice Date	12/1/2016
		Due Date	12/1/2016
		Invoice Balance Due	\$762.24
		TOTAL DUE	\$762.24
		Amount Enclosed:	
Preston Holdings LLC PO Box 215 Northville, MI 48167		REMIT TO:	Sedona Security 345 West 75th Street Plymouth, MI 48170



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

Invoice

Customer	Preston Holdings LLC
Customer Number	77030
Invoice Number	393468
Invoice Date	12/1/2016
P O Number	
PAYMENTS APPLIED THRU	12/21/2016
Job /Service Ticket #	

CURRENT CHARGES

Quantity	Description	Rate	Amount
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>AAA Staffing, 215 W Cady St, Northville, MI - Suite 204</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>A SG Billing Services, 215 W Cady St, Northville, MI - Suite 202</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
Subtotal:			\$744.00
Tax			18.24
Payments/Credits Applied			0.00
Invoice Balance Due:			\$762.24

IMPORTANT MESSAGES



Master Account Cycle Invoice –Standard Invoice form (this is a 3-page invoice)

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393468	Date 12/1/2016
Customer Number 77030	Due Date 12/1/2016

To: 
Preston Holdings LLC
PO Box 215
Northville, MI 48167

Remit To: **Sedona Security**
345 West 75th Street
Plymouth, MI 48170

Amount Enclosed: _____ **Net Due: \$762.24** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Preston Holdings LLC	77030		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Preston Holdings LLC, 215 W Cady St, Northville, MI- Suite 100</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>Accurate Accounting, 215 W Cady St, Northville, MI- Suite 101</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>Starline Office Systems, 215 W Cady St, Northville, MI- Suite 104</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>Northville Real Estate, 215 W Cady St, Northville, MI- Suite 105</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393468	Contracted Services	\$762.24	\$762.24

Sedona Security


345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393468	Date 12/1/2016
Customer Number 77030	Due Date 12/1/2016

To: 
Preston Holdings LLC
PO Box 215
Northville, MI 48167

Remit To: **Sedona Security**
345 West 75th Street
Plymouth, MI 48170

Amount Enclosed: _____ **Net Due: \$762.24** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Preston Holdings LLC	77030		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Horizon Learning Center, 215 W Cady St, Northville, MI - Suite 200</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>JHI, Inc., 215 W Cady St, Northville, MI - Suite 201</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>AAA Staffing, 215 W Cady St, Northville, MI - Suite 204</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00
<i>ASGBilling Services, 215 W Cady St, Northville, MI - Suite 202</i>			
1.00	Monitoring Services 12/1/2016 - 12/31/2016	38.00	38.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	55.00	55.00

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393468	Contracted Services	\$762.24	\$762.24

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393468	Date 12/1/2016
Customer Number 77030	Due Date 12/1/2016

To: 
Preston Holdings LLC
 PO Box 215
 Northville, MI 48167

Remit To: **Sedona Security**
 345 West 75th Street
 Plymouth, MI 48170

Amount Enclosed: _____ **Net Due: \$762.24** *Detach And Return Top Portion With Your Payment*

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Preston Holdings LLC	77030		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
		Subtotal:	\$744.00
	Tax		18.24
	Payments/Credits Applied		0.00
		Invoice Balance Due:	\$762.24

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393468	Contracted Services	\$762.24	\$762.24

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760



Subaccount Cycle Invoice – Bridgestone Standard form

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

Invoice

Customer Horizon Learning Center
Customer Number 77030-4
Invoice Number 393471
Invoice Date 12/1/2016
P O Number
PAYMENTS APPLIED THRU 12/21/2016
Job /Service Ticket #

CURRENT CHARGES

Quantity	Description	Rate	Amount
<i>Horizon Learning Center, 215 W Cady St, Northville, MI - Suite 200</i>			
1.00	Equipment/System Lease 12/1/2016 - 12/31/2016	149.00	149.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
Subtotal:			\$208.00
Tax			0.00
Payments/Credits Applied			0.00
Invoice Balance Due:			\$208.00

IMPORTANT MESSAGES

Please detach and return this portion with your payment to ensure proper credit.



Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

REMITTANCE INFORMATION

Customer Number 77030-4
Invoice Number 393471
Invoice Date 12/1/2016
Due Date **12/1/2016**
Invoice Balance Due \$208.00

TOTAL DUE **\$208.00**

Amount Enclosed: _____

Horizon Learning Center
215 W Cady St
Suite 200
Northville, MI 48167

REMIT TO:

Sedona Security
345 West 75th Street
Plymouth, MI 48170




Subaccount Cycle Invoice –Standard Invoice form

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760

<i>Invoice</i>	
Invoice Number 393471	Date 12/1/2016
Customer Number 77030-4	Due Date 12/1/2016

To: 
Horizon Learning Center
215 W Cady St
Suite 200
Northville, MI 48167

Remit To: **Sedona Security**
345 West 75th Street
Plymouth, MI 48170

Amount Enclosed: _____

Net Due: \$208.00

Detach And Return Top Portion With Your Payment

Customer Name	Customer Number	PO Number	Invoice Date	Due Date
Horizon Learning Center	77030-4		12/1/2016	12/1/2016

Quantity	Description	Rate	Amount
<i>Horizon Learning Center, 215 W Cady St, Northville, MI - Suite 200</i>			
1.00	Equipment/System Lease 12/1/2016 - 12/31/2016	149.00	149.00
1.00	Maintenance Agreement 12/1/2016 - 12/31/2016	59.00	59.00
	Subtotal:		\$208.00
	Tax		0.00
	Payments/Credits Applied		0.00
	Invoice Balance Due:		\$208.00

Date	Invoice #	Description	Amount	Balance Due
12/1/2016	393471	Contracted Services	\$208.00	\$208.00

Sedona Security

345 West 75th Street
Plymouth, MI 48170
(734) 414-0760